

FILED FOR RECORD  
IN MY OFFICE  
AT 9:50 O'CLOCK A M

FEB 09 2024

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY P. Woodard DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 13<sup>TH</sup> DAY OF FEBRUARY, 2024, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### OPENING PRAYER

### OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### PERSONNEL

- a. To record the employment of Marinna Collins as a Detention Officer with the Panola County Sheriff's Department effective February 5, 2024 at the rate of \$16.81 per hour plus uniform allowance.

- b. To record a change in status of employment for Tabitha Martinez from Assistant Jail Administrator Sergeant with the Panola County Sheriff's Department to Bailiff/Courthouse Security Officer with Panola County effective February 12, 2024 at the rate of \$25.70 per hour.

#### **ROAD & BRIDGE**

- a. To approve and record a request by KCB Services LLC to place 10" lay flat temp water lines within the right-of-way of Panola County Roads #211 & #3062.

#### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of January, 2024.
- b. To record Statement of Officer and Oath of Office forms for Panola County Reserve Deputy Constable, Precincts #1 & #4 Heather Green.
- c. To record the Panola County Appraisal District Board of Directors for the 2024-2025 term.
- d. To record Panola County Criminal District Attorney State Forfeiture Budget Amendment #1 for Fiscal Year 2024.
- e. To record AIA Document A101 - 2017 Standard Form of Agreement between Panola County and Casey Slone Construction, LLC regarding ADA Ramp and Drainage Repairs project.
- f. To record Performance/Payment Bond for Contractor Casey Slone Construction, LLC for ADA Ramp and Drainage Repairs project.
- g. To record Panola County Emergency Management Director/Coordinator Notification forms.
- h. To authorize the County Auditor to advertise for sealed bids for the purchase of 1 (one) 1-Ton Cab & Chassis Crew Cab Truck for the Panola County Road & Bridge Department, Precinct #3. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened March 12, 2024 at 9:00 a.m.
- i. To approve and record 2024 Budget Amendment No. 3.
- j. To record copy of Panola County Juvenile Probation Department Notice of Meeting; and to record written statement containing the date, time and place said adjustments, and documents to be considered for approval and recording.
- k. To record copy of Panola County Community Supervision and Corrections Departments Minutes of Meeting held August 29, 2023; and to record written

statement containing the date, time and place said adjustments, documents, and budgets will be considered for approval and recording.

### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Justice of the Peace, Precincts #2 & #3 Toni Hughes; Panola County Justice of the Peace Clerks, Precincts #2 & #3 Maria Hernandez and Mary Sue Kiper; PCSD Chief Deputy David Gray; PCSD Captain Adam Jones; PCSD Lieutenants James Ferris and Christopher Welk; PCSD Criminal Investigators Chadd Gray, James Jablon, Joshua Nagle, Andrew Nixon (3), and Randy Payne; PCSD Deputy Sheriff's Haley Baker, Travis Curry, Ronnie Endsley, Jason Gradberg, Hunter Gray, Brenton Humphries, Scott Jones, Bruce Koch, Jeff Martin, Jesus Martinez, James McBrayer, Colton McNair, Matthew Mitchell, Richard Mojica (2), Travis Wilson, and Timothy Windham; PCSD Patrol Sergeants Quade Davis, Stephen Gillie, Christopher Hansen, and Calahan Malone; PCSD Reserve Deputy Sheriff's Heather Green, Phillip Grimes, David Johnson, William Magness, Brant Shrell, and Steven Tiller; PCSD Jail Administrator Tina McMullen; PCSD Jail Sergeant Tabitha Martinez; PCSD Senior Detention Officer Christina Lyles; PCSD Detention Corporal's Ashley Esquivel and Joyce Wilder; PCSD Sergeant Communications and Civil Process Shakami Manning; PCSD Deputy Sheriff - Courthouse Security Hollie Mojica; Panola County Constable, Precincts #1 & #4 Jeff Ivy; and PCSD Training Coordinator Travis Curry.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
7. To hear from Texas Association of Counties representatives Jonathan Collander and Tasha Brent regarding a Mid-Year Review of all HEBP services, and the County Choice Silver presentation.
8. To discuss and act upon approving agreement #CDV23-0438 with the Texas Department of Agriculture for a 23/24 TxCDBG grant award on behalf of Rock Hill Water Supply Corporation.
9. To discuss a TDA Section 3 Presentation as required by TxCDBG grant agreement #CDV23-0438 (Katlin Fox Brown, Traylor & Associates).
10. To discuss and act upon approving Submitter Merchant Payment Processing Instructions and Guidelines between Paymentech LLC, JPMorgan Chase Bank NA and Panola County in connection with payment processing for Tyler Technologies Eagle software in the Panola County Clerk's Office.
11. To discuss and act upon approving food item forms for bids solicited for the purchase of items of food for the Panola County Detention Center.
12. To appoint Justin Castleberry and re-appoint Rose Helen Reid, Carl Anderson, Kirk

Weaver, and Steven Hill to the Sexually Oriented Business Order, Permit and License Appeal Board for a one year term commencing February 28, 2024 and ending February 28, 2025.

13. To discuss and act upon approving an Election Agreement between Gary ISD and Panola County.
14. To discuss and act upon approving an Election Agreement between City of Carthage and Panola County.
15. To discuss and act upon approving the purchase of two acres of land from Bettie Williams; and to approve a Farm and Ranch Contract for said purchase; and to approve payment for the land and associated fees upon receipt of all appropriate documents.
16. To discuss and act upon authorizing the County Judge to publish Notice of Public Hearing for February 27, 2024 at 9:00 a.m. to lower speed limit on County Road #302 to 30 m.p.h. pursuant to Section 251.152 of the V.T.C.A. Transportation Code.
17. To discuss and act upon authorizing the County Judge to publish Notice of Public Hearing for February 27, 2024 at 9:00 a.m. to lower speed limit on County Road #3131 to 30 m.p.h. pursuant to Section 251.152 of the V.T.C.A. Transportation Code.
18. To discuss and act upon approving a revised Panola County Routing and Road Use Agreement and Panola County Cab Permit for use by the Panola County License and Weight Officer effective February 13, 2024.
19. To discuss and act upon approving a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP pursuant to Article 103.0031 of the Code of Criminal Procedure, said contract being for the Panola County Justice of the Peace Offices collections of delinquent government receivables owed to Panola County; notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code.
20. To discuss and act upon approving an estimate from Skypine Roofing for a new roof (front section) at the Panola County Expo Building, with a 50% deposit required for materials.
21. To discuss and act upon using ARPA funds to assist A & P Water Supply Corporation, Clayton Water Supply Corporation, Deadwood Water Supply Corporation, DeBerry Water Supply Corporation, Fairplay Water Supply Corporation, Gary Water Supply Corporation, Holland's Quarters Water Supply Corporation, Murvaul Water Supply Corporation, Panola-Bethany Water Supply Corporation, Rehobeth Water Supply Corporation, Riderville Water Supply Corporation, Rock Hill Water Supply Corporation, and South Murvaul Water Supply Corporation. This \$25,000.00 funding for each water district will be contingent upon compliance with parameters set forth in the County Judge's letter.

## **A D J O U R N M E N T**

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 9<sup>TH</sup> DAY

OF FEBRUARY, 2024 AT 9:50 O'CLOCK A.M.



Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: Paige Woodard, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 9<sup>TH</sup> DAY OF FEBRUARY, 2024 AT 9:50 O'CLOCK A.M.



Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: Paige Woodard, Deputy